

CONFIRMATION OF WORKING GROUPS

Strategy & Performance Advisory Committee – 24 June 2014

Report of Chief Officer Legal and Governance

Status: For Decision

Key Decision: No

Portfolio Holder Cllr. Fleming

Contact Officer Vanessa Etheridge Ext. 7199

Recommendation to Strategy & Performance Advisory Committee: That the Committee consider whether the working groups as detailed in the report should continue, and if so, agree membership and reconfirm terms of reference.

Reason for recommendation: It is necessary to review and if necessary reconstitute any working groups each municipal year.

Introduction and Background

- 1 During the last municipal year the Advisory Committee formed three working groups. It is necessary for the Committee to review the need for these working groups and confirm the terms of reference and membership.

Communications Strategy Working Group

- 2 At the meeting held on 8 October 2013 (Minute 17) it was resolved that a Working Group be set up to review the Council's Communications Strategy and the membership agreed as Councillors Mrs George, Mrs Parkin, Miss Stack and Miss Thornton.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement

Working groups are only constituted for a municipal year, and must be reconstituted each new municipal year. Members would only be allowed to claim travel expenses for formally constituted working groups.

Equality Impacts

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	No	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		

Conclusions

Members should consider whether they wish the three working groups to continue to meet, agree the membership and reconfirm the terms of reference for each one.

Background Papers: [Strategy & Performance Advisory Committee Agenda and Minutes](#)

Christine Nuttall
Chief Officer for Legal and Governance